

**MINUTES OF  
SCHOOL HEALTH ADVISORY COUNCIL MEETING  
RESPONSIVEED TEXAS  
TEXAS CHARTERS**

Date: February 25, 2026  
Time: 9:00 a.m.  
Place: ResponsiveEd Texas  
Corporate Offices  
1301 Waters Ridge Dr.  
Lewisville, TX 75057  
Charters: Texas College Preparatory Academies (T)  
Premier High Schools (P)

**A. Call to Order:**

- a. Meeting is called to order Wednesday February 25, 2026 and the time is 9:06 a.m. There are 4 out of 5 members present and a quorum has been established.

**B. Items of Information**

- a. Introductions-
  - i. Member: Nanci Kistler: Director of Health Services
  - ii. Member: Melissa Summarsell: Director of Child Nutrition
  - iii. Member: Karen Smith: Parent Founders Classical Academy Flower Mound
  - iv. Member: Amber Bundschu: Parent Ignite Community School Ft. Worth
  - v. Guest: Dr. Becky Rutledge: Executive VP School Operations
  - vi. Guest: Dr. Jaime Callahan: Executive Director of Academics
  - vii. Guest: Diamond Frazier: Regional Lead Nurse
- b. Annual acknowledgements: Acknowledgments will be sent via email to Council Members. It is requested that these be reviewed, signed, scanned, and returned via email to Nanci Kistler.
- c. Bylaws and operating procedures: Bylaws will be emailed to council members for review.

- i. Required Subcommittees: Physical Education is a required subcommittee. Nathan Morris: Director of Athletics and Transportation will attend meetings at a future date as part of that subcommittee.
- ii. Election of officer positions -
  - 1. Chairperson: The Council selects Karen Smith
  - 2. Vice Chairperson: The Council selects Amber Bundschu
  - 3. Secretary: The Council selects non attending member Miranda Soto
- iii. Designated administrative liaison: The Council selects Ashton Riddle: Executive Administrative Assistant to Dr. Becky Rutledge
- d. K-12 Health Education
  - i. Dr. Jaime Callahan presented TEKS alignment of:
    - 1. K-5th grade levels taught in Science or PE
    - 2. 6th-8th grade levels taught in Health Education Course incorporated in Science and PE
    - 3. 9th-12th grade levels are offered but not requiredCurriculum provided through BrightThinker, Quaver, or Goodheart Wilcox
- e. Council recommendations for upcoming agenda items
  - i. Parent Council Member Karen Smith would like to discuss Mental Health at a future meeting. Jessica Hammock will be invited to attend the next SHAC meeting.
- f. Public comments on agenda items: There is no public present for comment.
- g. Next meeting date: March 11, 2026

C. **Adjourn:** A motion to adjourn was made by Parent Council Member Karen Smith with a second by Amber Bundschu. The meeting is adjourned at 9:23 a.m.