

**MINUTES**  
**Texas College Preparatory Academies (“TCPA”)**  
**Premier High Schools (“PHS”)**  
**TexasWorks (AdultEd)**

**Date:** November 8, 2024

**Time:** 10:30 a.m.

**Location:** 1301 Waters Ridge Drive, Lewisville, Texas 75057

**Meeting Type:** Regular

**Attendees:** Ben Klingenstein, President; Kent Sparks, Vice President; Dr. Lisa Bowen, Secretary; Chuck Cook, CEO/Board Member.

Ben Klingenstein, Board President, called the meeting to order at 10:52 a.m.

**1. Executive Report - Highlight Video**  
History of ResponsiveEd - Episode IV

**2. Consent Items**

**Motion:** Ben Klingenstein moved to approve consent items 1-17 as presented.

**Second:** Kent Sparks

**Vote:** 4-0 in favor

1. Consider approving the 2024-2025 first quarter financials. (T)(P)(TW)
2. Consider approving the payment of bills from 7/1/2024-9/30/2024. (T)(P)(TW)
3. Consider approving the final 2023-2024 budget amendments. (T)(P)(TW)
4. Consider approving the submission of non-expansion amendments to TEA to Postpone Campus/Site Openings and to close/return campus number. (T)(P)
5. Consider approving the submission of 2025-2026 Expansion Amendment requests to the TEA for Texas College Preparatory Academies, Premier High Schools, and TexasWorks. (T)(P)(TW)
6. Consider approving the growth analysis plan required for TEA expansion. (T)(P)(TW)
7. Consider approving the submission of TAC waivers needed for expansion. (T)(P)(TW)
8. Ratify waivers for remote Homebound Instruction. (T)(P)
9. Consider approving 2024-25 revised and new school calendars. (T)(P)(TW)
10. Consider approving the delegation of waiver approval authority to the Superintendent. (TW)
11. Consider approving the charter renewal contract between the Texas Education Agency
12. Approve the minutes from the board meeting held on August 23, 2024.
13. Consider approving the Food Allergy Program Policy. (T)(P)(TW)
14. Consider approving the Special Education Policy. (T)(P)(TW)

15. Consider approving the Records Retention and Records Management Policy. (T)(P)(TW)
16. Consider approving the Nursing Peer Review Committee Policy. (T)(P)(TW)
17. Consider approving district contracts. (T)(P)(TW)

### 3. Separate Items

#### a. 2023-2024 Annual Financial and Compliance Report (Audit)

Motion: Ben Klingenstein moved to approve the 2024-2025 Annual Financial and Compliance Report. (TCPA)(PHS)  
Second: Dr. Lisa Bowen  
Vote: 4-0 in favor

#### b. Presentation of the 2022-23 Financial Integrity Rating System of Texas (FIRST)


Motion:  
Second:  
Vote: No Vote Taken

### 4. Closed Session


The Board went into closed session at 11:23 a.m. pursuant to Texas Government Code § 551.076 to include a discussion of the Intruder Detection Audit Report Findings.

The Board reconvened into Open Session at 11:49 a.m. No action was taken on closed session items.

Board President, Ben Klingenstein, adjourned the meeting at 11:51 a.m.

Signed by:  
  
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Ben Klingenstein, President

2/14/2025  
Date

DocuSigned by:  
  
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Dr. Lisa Bowen, Secretary

2/14/2025  
Date