

**Texas Education Agency -Division of Charter School Administration  
Open-Enrollment Charter Schools  
2013 - 2014 Annual Governance Reporting Form**

Charter Holder: PREMIER HIGH SCHOOLS Charter Name: PREMIER HIGH SCHOOLS CDN: 072801

**Legal Name:**

Title: MR. First Name: CHARLES Initial: S Last Name: COOK

Any aliases, nicknames, or names formerly used by the individual, including maiden name:

E-Mail: cscook@responsived.com

Work (daytime) phone #: 972-363-3663 Alternate (home/cell) phone #:

Mailing Address: P O Box 292730, LEWISVILLE TX 75029

Primary Residence Address (if member of governing body) 1301 WATERS RIDGE DRIVE, LEWISVILLE TX 75057

**Submit only one form per person. Check all boxes that apply and specify all role(s) for the above named individual:**

**Member of the governing body of the charter holder/sponsoring entity:**

IMPORTANT: In order to ensure that each annual submission of charter holder board member information submitted to Texas Education Agency (TEA) matches the information currently registered with the Secretary of State (SOS) and to ensure that this information reflects the correct current composition of the charter holder board, please review the management information on file with the SOS. The instructions for this form referenced above contain detailed procedures for reviewing this information.

Position held on charter holder board BOARD MEMBER

The specific powers and duties that the governing body of the charter holder or charter school has delegated to the individual, as described by the powers and duties listed in the charter.

Approve Charter-Related documents, set general policies for school operations, approve academic programs, accountability of state funding, approve budget, approve contracts, accountability and evaluation of a CEO

**Member of the governing body of the charter school:** (PLEASE NOTE: Not all charters have a secondary board. This is applicable only if the charter has a secondary board that reports to the governing body of the charter holder/sponsoring entity.)

Position held on charter school board

The specific powers and duties that the governing body of the charter holder or charter school has delegated to the individual, as described by the powers and duties listed in the charter.

**School officer:** (PLEASE NOTE: An officer of an open-enrollment charter school includes the superintendent/CEO or other chief operating officer, assistant superintendent, principal, assistant principal, and the person charged with managing the finances of an open-enrollment charter school.)

Job title / The specific powers and duties that the governing body of the charter holder or charter school has delegated to the individual, as described by the powers and duties listed in the charter.

Position	Duties
SUPERINTENDENT/CEO/OTHER COO	Ensures implementation of board policy while overseeing operations of the school district while ensuring and upholding the laws and rules governing the school. Board of Directors retains full authority per amended charter dated January 25, 2008.

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Amount of **annual compensation** (if any) to be received during the 2013 - 2014 school year from the charter holder, charter school, or contractor/management company doing business with the charter holder or charter school.

- |   |             |
|---|-------------|
| 1. salary and bonus(es):  | \$94,500.00 |
| 2. benefits or other compensation:  | \$6,360.00  |
| 3. all compensation received for goods or services under contract, agreement, informal arrangement, or otherwise:   | \$0.00      |
| 4. all payment of or reimbursement for personal expenses:   | \$0.00      |
| 5. all credit extended to the individual by the charter holder or charter school:   | \$0.00      |
| 6. the fair market value of all personal use of property paid for by the charter holder or charter school:  | \$0.00      |
| 7. all compensation for goods or services provided to the charter holder through transactions unrelated to the charter school:  | \$0.00      |
| 8. all other forms of compensation or remuneration received by the individual from the charter holder or charter school, either directly or indirectly, including any amount that has not previously been reported: | \$0.00      |

Is any relative within the third degree of consanguinity (i.e., your parent, grandparent, great-grandparent, child, grandchild, great-grandchild, sibling, aunt, uncle, niece, nephew) or within the third degree of affinity (i.e., your spouse or your spouse's parent, grandparent, great-grandparent, child, grandchild, great-grandchild, sibling, aunt, uncle, niece, nephew) a member of the governing body of the sponsoring entity or of the governing body of the charter school?

- Yes       No

Will any relative(s) within the third degree of consanguinity or affinity (see definitions above) be employed by or receive any compensation or remuneration from the sponsoring entity, charter school, or the management company of the charter school?

- Yes       No

If you answered yes to either of the previous two questions, please give details.

Name of Relative	Relationship	Position Held	Hire Date	Amount
JAMES COOK	FATHER	ONLINE CURRICULUM DIRECTOR	01/30/2012	\$25,200.00
PHYLLIS CARPUS	MOTHER IN LAW	HR DIRECTOR	08/01/2000	\$35,700.00

Are you a Registered Voter?

- Yes       No

State where you registered vote.

TX

Have you ever been convicted of a misdemeanor involving moral turpitude; a felony; an offense listed in TEC 37.007(a); or an offense listed in Article 62.001(5) Code of Criminal Procedures?

- Yes       No

I am current in my training requirements as authorized in TEC §12.123 and outlined in 19 TAC §100.1102-100.1105.

- Yes       No

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**Please note that the required governance data must be submitted no later than Friday, November 1, 2013.**

In addition, be aware that the individual with superintendent authority must certify to the Texas Education Agency (TEA) that:

- All governing board members and school officers submitting forms have signed and dated corresponding paper copies of their forms;
- Signed and dated forms are maintained in the state of Texas, onsite at the charter school or the charter district office, as required by 19 Texas Administrative Code §100.1203(a)(3), for a minimum of five years;
- Signed and dated forms will be made available immediately to any TEA employee who, during a visit, requests to view them onsite, and/or signed forms will be sent to the TEA for review within three business days upon request by TEA staff;
- All current fingerprinting and criminal record checks are available for all employees, including contract employees and volunteers who indicated in writing their intention to serve, in compliance with Texas Education Code (TEC) §§12.1059, 22.0832-22.0835; and
- In compliance with TEC §12.120, no individual, including any board member, is serving in any capacity if he or she has been convicted of a misdemeanor involving moral turpitude; a felony; an offense listed in TEC §37.007(a); or an offense listed in Article 62.001(5) Code of Criminal Procedures; unless the individual is eligible to be employed in a position in a school district under TEC 12.120 (a-1).

In accordance with the requirements of TEC §12.1211, an open-enrollment charter school shall list the names of the members of the governing body on the home page of the school's internet website. Provide the homepage address where the names of the members of the governing body are listed.

In accordance with the requirements of TEC §12.136, an open-enrollment charter school shall post the salary of the school's superintendent or CEO on the school's internet website. Provide the web address where the superintendent's salary is posted.

In accordance with Local Government Code §140.006, an open-enrollment charter school shall post continuously on the school's internet website the daily financials of the school. Provide the web address where the daily financial statements of the charter school are continuously posted.

*I understand that this form is public information.*

*I hereby certify under penalty of perjury that I am acting on my own behalf and that the foregoing statements are true and correct to the best of my knowledge and belief.*

Signature \_\_\_\_\_

Dated and signed this 25<sup>th</sup> day of Oct., 2013

**If you should have any questions, please contact the Charter School Administration Unit by phone at (512) 463-9575 or via email at [CharterSchools@tea.state.tx.us](mailto:CharterSchools@tea.state.tx.us).**